

Student Activities & Budget Advisory Committee

March 22, 2017

Meeting Minutes

Kennesaw campus-Leadership room

3:30 p.m. – 5:30 p.m.

VOTING MEMBERS PRESENT: Ron Lunk, Jada Duclair, Deja Jackson, Mitchell Beber, Brandon Woodmancy, Landon Faber, Sanjoosh Akkineni, Cassandra Shannon

VOTING MEMBERS ABSENT: Kim Hengold, Dr. Ted Grosch

OTHER MEMBERS: Dr. Michael Sanseviro, Ann Marie Thomas, Drew Harvill, Buck Harris, Kimberly Goler-Stubbs, Trecee Safford

CALL TO ORDER: Chair Ron Lunk called the meeting to order at 3:30p.m. on the Kennesaw campus, University room. Attendance was taken and quorum was met.

APPROVAL OF MINUTES: Chair Ron Lunk called to approve the February 22nd, meeting minutes. Motion to approve by Jada, seconded by Cassandra. Vote was taken and **motion passed 7-0-0.**

UNFINISHED BUSINESS:

None

FUNDING REQUEST

Kennesaw Student Nurses Association

Travel- Conference, Dallas, TX

Date- April 4-9, 2017

Amount- \$2,000.00

Questions- We are requesting \$2,000 for airfare and hotel for the entire trip. Are the participants helping with the funding? No, we are doing some fundraiser to help fund this trip. How much have you raised so far? About \$250.00. Have you been to this conference before? Yes, we did attend this conference before. Are you using some of the fundraising to offset the cost of this trip? Yes. This fund also helps with speakers and food for other events that we have as well.

Discussion-none

Motion- Cassandra motioned to approve \$2,000.00, seconded by Brandon. Vote was taken and **motion passed 7-0-0.**

National Association of Black Accountants

Travel- Conference, New Orleans, LA

Date- June 7-10, 2017

Amount- \$2,000.00

Questions-What mode of transportation will you use? One of the students has volunteered to drive there. Are you staying at the Hilton because that is where the conference is? Yes, that is also a special rate that we were given.

Discussion- This group deciding to drive which will help to reduce the cost.

Motion-Jada motioned to approve \$1,900.00, seconded by Cassandra.
Vote was taken and motion passed 7-0-0.

Student Anthropology Club

Travel- Conference, New Orleans, LA

Date: April 19-21, 2017

Amount- \$1,000.00

Questions- Are you traveling by air? Yes, we are. Have you looked into how much the cost would be to drive? No, we have not looked into that. The cost to drive would be \$250 for gas to drive. Are there any graduate students? No they are only undergraduates.

Discussion-They are not requesting the full amount and they are using their resources wisely.

Motion- Jada motion to approve \$1,000.00, seconded by Mitch.

Vote was taken and motion passed 7-0-0.

Xtreem Modeling Team

Program-Fashion Show

Date- April 29, 2017

Amount-\$5,000.00

Questions- The new request is for \$2,500? Yes. Did you decide on a price to charge non-KSU students? We came up with a price to charge anywhere between \$3-5. There was a question on Owlife about a previous event. We still owe some money towards that event we had on the Marietta campus, and we just had a meeting with them to work out payments with them. You are allowing some of the students to sign up for modeling as well? They would not feel like it's fair for others to do that since they did not attend the boot camp training. The 430 that you estimated to have in attendance, how did you come up with that number? Yes, we have had large amounts and we figure this semester it will get larger than previous years.

Discussion- Cutting \$2,500 off is a significant cost. Last year they did this same event for only \$1,365.00. The one only fyi is that generally speaking we are not allowed to fund organization that has an outstanding balance from the previous event which should be taken care of. Being that this show is not until April 29th, do you think that this would be enough time for them to clear the debt and get back with us? This is more for the organization to keep in mind that they will need to figure out how to take care of the previous balance before allocating more.

Motion: Cassandra motioned to approve \$2,500.00, seconded by Jada.

Vote was taken, motion passed 7-0-0.

KSU Hillel

Program-iFest

Date- April 20, 2017

Amount-\$2,150.00

Questions-Have you done any fundraising within your organization? Yes, we have and we plan to use some of this funding towards this as well. What type of supplies are you buying? We have t-shirts, Israeli goods, volleyball court, The food truck will be enough for everyone, since you have about 400 people anticipated in attendance? We have enough for a certain amount once the food runs out that would be it. Are there other opportunities for others to get something to eat? Yes, that is why we would have snacks as well. Have you had this event in the past? No, this is the first time. Where did you get your expected attendance

from? We are using information from other schools so we think that would work and also the fact that we have a camel on campus, will definitely attract more students.

Discussion- The discussion regarding the DJ is interesting. We could probably use a KSU student for a cheaper price. Without the DJ, the cost would be about \$1,700. You cannot always find a DJ to play a specific type of music either.

Motion: Brandon motioned to approve \$2,150.00, seconded by Sanjoosh.
Vote was taken, **motion passed 6-0-1.**

Undergraduate Research Club

Program-Symposium of Student Scholars

Date- April 20, 2017

Amount-\$6,043.45

Questions- Where is this event being held? It is being held in the Convocation center. How many graduates will be presenting? We don't know as yet. This is the first year that Graduate students are presenting. There will be about 50 to 75 non KSU students, did you ever consider charging? No we were not going to charge them. Why are the tables and chairs so costly? The cost for the chairs is from Technical elements so maybe that is why they are so costly. The cash prices, why did you choose that as opposed to trophies? They have always done that and it's just a way to thank them. It will end up being whatever business services says. It has to be a contest open to all students, based on BOR criterias. What are you asking SABAC to pay for? The Chairs, tables and programs. Have you gotten other quotes for the programs? No, we went with on campus printing since it was cheaper. It will be given to all the attendees. While we appreciate getting the hard copies, most have moved to paperless (electronic) version. Most students might prefer to have it available to get to on their phone. Have you explored a sustainable electronic version? We have not done that but we are looking into that for next year. How many students are involved in this? There are 244 projects. So if you were to print all 200, some students would not have a copy anyway? But not all of them show up for the event either.

Discussion- I definitely agree that we should try to get a paperless version and it would cut the cost by a lot. If they were to charge at least \$5 they could offset some of the cost. We were talking about cutting the cost for the programs, and possibly charging for the non-KSU students and also cutting cost of prices.

Motion: Jada motioned to approve \$3,235.00, seconded by Cassandra.

Amended Motion: Sanjoosh motioned to approve \$5,400.00, seconded by Deja.

Vote was taken to approve amendment, **motion passed 5-0-2.**

Vote for approval of Amendment, motion passed 5-0-2.

Philosophy Student Association

Program-Speaker/Lecturer

Date- April 24, 2017

Amount-\$900.00

Questions- Since \$5,400 is a greater amount than \$900, can you give us a breakdown of the new costs? The person we have flying in is a world renown speaker. Have you gone to your department for some of this funding? No we have not gone to the department as yet. Are these two different events? Yes, there will be two different events from Dr. Park. Is the expected attendance still 75? The Saturday one would be a lot more, and we are planning to have other universities attending as well. They will be charged \$25 to attend the lecture. Where is your venue for the Saturday event? This will be in the Social Science building. Do you have any idea how many people would be paying? We have no idea as yet. Where would those funds go? We would use it to pay the lecturer. The reason you would have to

charge a cost, is that we need to see a full budget accounting, and this way we can see all the details. I will work with everyone to see where all the money goes and will let you all know. Does Dr. Park have a deadline? It is sometime in April, but your next meeting is not until April 19th. Have the Philosophy department given you funding before? No they have not given us anything towards this. Where is Dr. Park from? American University, in DC. Has she been here before? No, not that I am aware of.

Discussion- The biggest thing is the price difference for the same amount of people. It sounds like a good opportunity, but it's too much to allocate all at once without knowing. The money does not go out until we have a contract, if for some reason, they are not available, they would not get funding without the actual contract. Collecting that money through Marketplace would be more accountable. I think that about \$1,200 for that second speaker would be a good start as they could try to figure out the rest of the funding.

Motion: Jada motioned to approve \$2,100.00, seconded by Brandon.

Vote was taken, motion passed 7-0-0.

Humane Student Association

Program-Moo-vie Night on the Green

Date- April 25, 2017

Amount-\$880.00

Questions- The request you are making today is for \$980? Yes, the extra \$100 is for public safety. What will the \$5 cost be used for? There are other costs that we did not submit to SABAC, and we will use this cost for those items. Do you have a rain plan? Yes we were planning to use the University rooms and then make the necessary adjustments as needed. What time of day is the event? It's planned for 7pm to 11pm, there will be some time for people to settle in and get food and then watch the movie. Does that count as seed money if we are giving them money and they are using it towards this event? We will need to look at how the money is being used and make sure it is not being used as fundraiser. There are other places other than campus green, and it would be more intimate if it is a smaller area. We also want to bring some farm animals. Anytime you are bringing animals on the campus, it has to be through a valid/insured vendor and it has to be approved by University Health and Safety. It cannot just be some random farm that just has animals. The source of where it comes from is fine as long as liability is there to cover any issues. We can charge non-KSU students, and get the KSU students to attend for free also.

Discussion- We feel more comfortable considering the full amount if they are not charging KSU students.

Motion: Jada motioned to approve \$980.00, seconded by Landon.

Vote was taken, motion passed 7-0-0.

African Students Association

Program-Africa Night 2017

Date- April 15, 2017

Amount-\$12,624.30

Questions- Last year you were given, \$3,900 was that amount all used for food? No, it was used for food, public safety and other things. Is adding \$9,000 to what you were given last year necessary to achieve what you want to do? Yes, we only have one location to use which is the Marietta gym. The cost of setting this up is what most of this cost is. You are charging \$8 for non-KSU students? Yes, we are planning to charge \$8 for non-KSU students. There will be at least about 300 students that would be non-KSU students. We will use some of this toward our next year's events. We have had sponsors, and we have other options that we are trying to get other sources as well. How much are you getting? We can

get at least \$1,000. Will you need an EMT? No we will not need an EMT. It is not required and we have not had one in the past. What are the prices for other schools that they charge? About \$8 in advance, and \$10 at the door. If you are going to be charging you should use the funds towards this event and not for future events. Are we expected to pay SABAC back for the funds that we get? No, it depends on how much you make and if it can be used towards some of the costs for this event.

Discussion- The cost for collecting at the door versus in advance should be different. It sounds like they will definitely get the numbers they need for this event.

Motion: Jada motioned to approve \$10,200.00, seconded by Landon.
Vote was taken, **motion passed 6-1-0.**

Student Life-Student Center Operations-Prior Year Surplus

Wilson Student Center Game Room project

Amount-\$8,370.00

Questions- What is happening now in the gameroom. They are doing lighting and it was very bright. They could not figure out how to dim the lights. Some of the electrical outlets are not working either. The lighting repair came from KSU facilities. Why is new flooring being put in. The carpet was originally put in back in 1996 and needs to be changed. Are there any quotes? The flooring is covered by Auxiliary services. This is one of the highest source of vending so they will be doing the work for this. This investment will make the room much better. When will these renovations be done? This should be done in May 2017.

Discussion- Where did the money come from for the renovation of the KSU campus? Student Life paid for it.

Motion: Sanjoosh motioned to approve \$8,370.00, seconded by Jada.
Vote was taken, **motion passed 7-0-0.**

GLBTIQ Student Services-Prior Year Surplus

GLBTIQ Resource Center Renovation

Amount-\$41,332.69

Questions- What are the numbers you have for the average traffic? Average is about 30-40 a day and high would be about 70 a day. What happens if you don't get the full amount? We will find ways to cut. Our first priority would get the lobby done, then the flooring and then the kitchenette. We have to pay to move the furniture anyway if we get the carpet done, some of these costs are doubled up. We are trying to be fiscally responsible in terms of what we are trying to get renovated.

Discussion- I am curious as to how this does not fit into a facilities request? It might fit into a facilities request. The SABAC protocol did not go into much detail as to what can be included and not for a prior year surplus request. Ultimately SABAC makes a recommendation and how SABAC decides to spend will depend on the approval of the VP. The year end approval are different this year and it is hard to determine what will be available this year. SABAC needs to evaluate the recommendations and see what makes sense for funding. \$41k is a lot to ask for an area that only gets about 30 or so traffic a day. It is open to all students to attend, but even if they don't go, they are more than welcome to attend. This renovation might actually change the prospective and make it more welcoming for other students to also visit this location. I think I was focusing more on the function of that office on campus. If it was more open to everyone on campus, then it might be better to see the value. How much would you say is appropriate to give then? The opening area, lobby area sounds more feasible since that is the area that everyone sees first. I think that we should table this request since there might be other sources to fund this.

Jada motioned to table this request at this time.

Vote was taken to approve the tabling of this request 6-0-1.

NEW BUSINESS: New SABAC Manual approval: You can continue to evolve the protocol manual as time goes on, which could be done at least once a year. Changes include information regarding student stipends and ways we can improve how this is done. Motion: Mitch motion to approve recommended changes for the protocol manual seconded by Jada.

Vote was taken and motion passed 7-0-0.


ANNOUNCEMENTS:

All stipends have to go through HR.

Seeing no further business, the SABAC meeting adjourned at 5:55pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:


Ron Lunk, SABAC Chair

Date: 3-24-17