Student Activities Budget Advisory Committee  
Meeting Minutes  
October 14, 2020  
(meeting virtually via Microsoft Teams)

**VOTING MEMBERS PRESENT:** Phillip Brown, Renee Butler, Vincent Coakley, Travis Friday, Nikole Gianopoulos, Gloria Laureano, Juvoni (JJ) Lopez, Parker Thompson, George Williams, Andrew Wittmayer

**VOTING MEMBERS ABSENT:**

**OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT:** Ronald Briggs, Nigel Harris, Andrew Harvill, Tonya McPherson, Trecee Safford, Ann Marie Thomas

**CALL TO ORDER:** SABAC Chair, Gloria Laureano called the meeting to order at 3:31 p.m. Attendance was taken and quorum met. A motion was made by Travis Friday to approve the meeting minutes, from the September 23, 2020, seconded by Andrew Wittmayer.

**SUPPLEMENTAL FUNDING REQUESTS**

**Model NATO at KSU**  
We plan on attending the International Model NATO conference this year, which is being held virtually this year. The only cost we see is the registration cost for the conference due to the fact that it is online. 6 students participating in conference.  
Program-Virtual Conference Registration  
Date- February 12-14, 2021  
$500.00  
**Questions**-None  
**Discussion**- None  
**Rationale**- Virtual conference registration that is within the approval scope of SABAC protocols. Andrew Wittmayer moved to approve $500.00, seconded by Parker Thompson.  
**Motion passed 9-0-0.**

**Kennesaw Nuclear Society**  
With supplemental funding, Kennesaw Nuclear Society plans to host a nuclear awareness day for all KSU students. We plan to have a tabling event hopefully outside Q-building on the Marietta campus. We will educate and students about nuclear power generation, the nuclear industry, opportunities within Kennesaw Nuclear Society, and the Center for Nuclear Studies at KSU. We plan to hand out promotional items like t-shirts, pens, etc, during this event. Event promotes local companies that could give students opportunities for internships and jobs. It should be noted items acquired are for KSU students only. T-shirts x 45 = $450 30x KNS Flyers = $15 Reusable Masks x 45 = $300 Custom the Essentials, Javalina Classic Pens x 250 = $90 Laminated posters x 6 = $175  
Program-Nuclear Awareness Day  
Date- March 2021  
$1,000.00  
**Questions**- None  
**Discussion**-What is the total they are requesting? They are requesting $1,000, but they are limited to $500.00 on promotional items. These are t-shirts that would be handed out to KSU students. One day event or multiple day event? It is a one day event on the campus green, involving students. Would it be possible to make this a 2 day event, split up the allocation into
two and see if they could then be funded that way? No because it would still be counted as one event, just over a two-day period.

Rationale- Current promotional items allowance is $500 per organization per fiscal year.
Renee Butler moved to approve $500.00, seconded by Parker Thompson.
Motion passed 9-0-0.

The Kennesaw Kainat
We are a new Bollywood dance team, and usually dance teams all around the nation have DJ's. These DJ's make our music for the competitions that we dance for, but also we have to pay them for their work. The payment total for the DJ's are $300, we found the cheapest we could. We broke it up into 3 sections to pay them. The first payment is due September 6th, therefore, since we are a new club, we do not have any funds, and we do need help. Thank you!!

Programming-Music/DJ
Date- Spring Semester
$250.00

Questions- No student representative attended the SABAC meeting.
Discussion- This contract is already signed. They also have several different payment plans and might have had to negotiate payment until the actual date of the event. Payment plan is used as Venmo, I don’t think we can do that. If they do a new contract, KSU has a DJ contract that is already vetted through Legal and they could do the payment process that way. Would it be better for them to re-submit after completing the KSU contract? No, we already have this version of the contract so all we would need is for them to complete the KSU contract, and then have the DJ sign off on it. What would this space look like as well? There is not real way for us to know what things will look like in the spring with regards to social distancing. They don’t need a space, they just need someone to mix their music for them. They would need to be set up as a vendor and this way it would be ok to pay them, but definitely not through Venmo.

Rationale- approved as long as vendor is set up in the system for payment and the RSO follows proper university/SABAC protocols.
Andrew Wittmayer moved to approve $250.00 seconded by Vincent Coakley.
Motion passed 9-0-0.

VI. NEW BUSINESS

Marietta Activities Council-SMASH Request allocation
Marietta Activities Council will be having a stress relief event on November 17 from 11:00am-2:00pm in the Globe, it has been reserved. Attached you will see a contract for SMASH Stress Relief Event for November. Unfortunately, with COVID regulations the price has gone up $1,100 ($3,850) for COVID Safety kit which includes every participant (student) will get their own face shield, marker and plate. There will be no sharing of anything. At this moment, in MAC budget the students only have $2,750 for the vendor contract. I would like to use some of the money that is left over of the Halloween Interactive event. This leftover money ($3,025) would help pay for the contract. I just need $1,100 to be allocated to the SMASH event.

Discussion-None
Rationale- Funding already approved, just needs to re-allocate funding to a different event.
Parker Thompson moved to approve re-allocating $1,100.00 to the SMASH event, seconded by Jj Lopez.
Motion passed 9-0-0.

Ladies of Distinction-Funding Re-allocation
The organization is asking to move 200.00 from the food line in the Welcome Back Mixer event (that did not take place) to the Think Like a Lady event that is scheduled for October 27th at 6:00 pm in the Loft
Lounge. During Think Like a Lady, LOD will host a workshop on proper business attire, hair styles, and accessories for women in the workplace. After the event, there will be a small reception in which the organization will provide attendees food items from KSU catering.

**Discussion- None**

**Rationale-** Funding already approved, just needs to re-allocate funding to a different event.

Travis Friday **moved to approve re-allocating $200.00 to the Welcome Back Mixer event**, seconded by Jj Lopez.

**Motion passed 9-0-0.**

**ANNOUNCEMENTS AND QUESTIONS:**
Nigel Harris, new SABAC Chair starting at the November meeting.

The student representatives wanted to review and discuss possible changes the current SABAC Protocol manual. Some of the issues being funding and requirements that RSOs are not able to use their funding towards. Specifically, section 4.6 funding limits (Maximum funding of $5,000 for a single event program or activity, maximum of $500 for promotional items per fiscal year, and also non-permanent items. This will be reviewed with the VPSA and Legal Affairs, and once a decision is made the committee will know the next steps to this process.

Seeing no further information, the SABAC meeting adjourned at 4:44 pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:

______________________________  Date: _______ 10/20/2020____
Gloria Laureano, SABAC Chair