Student Activities Budget Advisory Committee
Meeting Minutes
November 4, 2020
(meeting virtually via Microsoft Teams)

VOTING MEMBERS PRESENT: Phillip Brown, Renee Butler, Vincent Coakley, Travis Friday, Nikole Gianopoulos, Nigel Harris, Parker Thompson, George Williams, Andrew Wittmayer

VOTING MEMBERS ABSENT: Juvoni (Jj) Lopez

OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT: Ronald Briggs, Andrew Harvill, Tonya McPherson, Trece Safford, Melissa Sleet, Ann Marie Thomas

CALL TO ORDER: SABAC Chair, Nigel Harris called the meeting to order at 3:30pm. Attendance was taken and quorum met. A motion was made by Andrew Wittmayer to approve the meeting minutes, from the October 14, 2020 meeting, seconded by Travis Friday.

SUPPLEMENTAL FUNDING REQUESTS
1. MSIB Club
MSIB Club member will be attending the virtual annual meeting of the Society for Integrative and Comparative Biology. The member will present at the meeting on The Role of Control Surfaces in Small and Maximal Turning Maneuvers of the Gymnotiform Fish, Apteronotus albifrons. The RSO plans to fund the member's registration fee.

Virtual Annual Meeting
Date- January 3-7, 2021
$50.00
Questions- None
Discussion- None
Rationale- Virtual conference registration that is within the approval scope of SABAC protocols.
Andrew Wittmayer moved to approve $50.00, seconded by Parker Thompson.
Motion passed 8-0-0.

VI. NEW BUSINESS
Beta Alpha Psi Funding Re-allocation-Peter Zekany
Beta Alpha Psi was approved for $2,020.00 for a kickball event but because of COVID19, that event can no longer happen, so they are requesting to re-allocate the funds to make thank you cards for active military members- $402

Questions- Previous amount in original request was $402, amount requested at the meeting $701.12.
What were the additional costs associated with? More supplies were needed than we originally thought, so this is where the extra funds came from. The re-allocation request was made on September 18 and the Amazon order was also September 18th, can you explain why that happened? We had to plan another event on September 10th, and did not have much time with planning, so we had to move quickly. Was this event advertised at all? Yes, we did invite other organizations to the event. Was this paid for by the organization or the advisor? The Advisor made the transaction, but the students do pay dues in the organization.

Discussion-None
Rationale- re-allocation request was a reimbursement request, and RSO was using previously approved annual funds, the reallocation/reimbursement request is approved.
Pj Brown moved to approve re-allocating $701.12 to the Thank you cards event, seconded by Parker Thompson.
Motion passed 8-0-0.

KAB-Kennesaw Activities Board Funding Re-allocation-Taryn Ferguson
My name is Taryn Ferguson, and I am the entertainment chair for Kennesaw Activities Board. I am planning for the end of semester event in which I was allocated $2,000 for an attraction and $1,000 for a
novelty. Due to Covid-19, an attraction is not appropriate in order for us to follow pandemic safety guidelines. I have decided to plan an Amazing Race themed event in which participants race to a finish line after completing various events such as a 50yard dash or blind taste test. Originally, I planned to have a roller-skating event, but the price was quoted for about $3,000. If we could allocate the attraction and novelty money to a roller-skating event, then that is what we will plan. If not, I can continue planning the race event. In conclusion, I need to use the attraction and novelty budget set for either supplies or just an attraction. Please let me know if I can clear anything up and thank you for your time.

**Questions-** What is the intended date for this event? It would be for November 18th, and include the entire campus. We just want to change the attraction money to the supplies line for usage. This should be less money, but it depends on how many students sign up for the event, then the cost might go up. Do you have an estimate as to how many students would sign up? About 24-30 people may sign up for this event but we could accommodate more if needed. Usually our end of semester event accommodates about 350 people, but because of COVID, we have restrictions. This would need to go through KSU catering for an approval/exemption as well if you are using an outside food service. If not approved, you wanted a roller-skating event? Yes, that would be about $3,300 so since it was out of our budget, we would not want to go over the amount approved for. What supplies were you thinking of? Hand sanitizers, bean bags, face shield, ping pong balls and candy.

**Discussion-** Where would these items be stored once the event is completed? We cannot fund items that are permanent since there needs to be a storage area for them. KAB is not an RSO, and this would not apply to them because they’re more of a departmental entity, not an RSO.

**Rationale-** Funding already approved, just needs to re-allocate funding to a different event and funding line.

Pj Brown moved to approve re-allocating $1,000.00 to be changed to supplies from attraction, for the Amazing Race Themed event, seconded by Nikole Gianopoulos.

Motion passed 8-0-0.

**MAC Chopped Ramen Cook Off funding Re-allocation-JC Hernandez**

Due to COVID 19, we are not able to have this event occur due to the safety guidelines of COVID 19. We can’t keep students 6 ft apart while they are cooking ramen and the supplies could get cross contaminated with students’ touch. MAC would like to change their event to MAC Cares. MAC Cares will be November 16 from 11:00am-2:00pm in the Wilson Student Center lobby and has been reserved already. We would like to allocate the funds to purchase Chick fil a lunch boxes for 50 people and purchase Survivor COVID Packages from a vendor called PwLeopard. I am waiting for the invoices for each. Chick fil a lunch boxes are being picked up on campus as I completed the form in catering website.

**Questions-** The amount we are requesting changes for is $450.00 for food and $776.00 care packages. The event would be November 16 from 11-2pm. The food would be catered from Moe’s and not Chick fil a as originally planned. Care packages can also be used for different events that we have coming up.

**Discussion-None**

**Rationale-** Funding already approved, just needs to re-allocate funding to a different event.

Travis Friday moved to approve re-allocating $1,226.00 to the MAC Cares event, seconded by George Williams.

Motion passed 8-0-0.

**ANNOUNCEMENTS AND QUESTIONS:**

Follow up on the modification of funding limits conversations and when do we want to setup another date/time to convene. We can meet on Monday, November 9th and revisit the information regarding the Foundation. Would 4pm work for everyone? Meeting is set for Monday at 4pm on Microsoft Teams.

Seeing no further information, the SABAC meeting adjourned at 4:20pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by: 

Nigel Harris, SABAC Chair